

TOWNSHIP OF MILLSTONE
 Meeting Room
 215 Millstone Road
 Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
 OCTOBER 7, 2015 @ 8:00 PM**

Mayor Kinsey calls the meeting to order at 7:37 p.m.

ROLL CALL: Mayor Kinsey – present, Committeeman Dorfman – present, Committeewoman Grbelja - present, Committeeman Kuczinski – present, Committeeman Masci – absent. Also in attendance: Attorney – Robert Munoz and Municipal Clerk – Maria Dellasala.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 17, 2014.

RESOLUTION TO GO INTO EXECUTIVE SESSION, (15-161) Moved: C/Kuczinski, Second: C/Dorfman, Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kuczinski, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

Motion to adjourn executive session, Moved C/Kuczinski, Second C/Dorfman. ©

Time In 7:38 pm. Time Out 7:54 p.m.

MAYOR KINSEY CALLS THE REGULAR MEETING TO ORDER AT 8:00 P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE. M/Kinsey asks everyone to remember Eric Waters who lost his life on Pine Hill Road.

PRESENTATION: NJSP - Detective Sgt. Fitzgerald and Det. Diodati have been invited by Mayor Kinsey and the Township Committee to update the residents on reported crimes in the township.

Sgt. Fitzgerald said he has reviewed the crime statistics for the past 6 months and the prior year. There's been a slight increase in burglaries recently but overall we are less than last year. It's more word of mouth rumors than reality.

In the past 6 months, there has only been **6** reported residential burglaries in Millstone:

- **2** homes were abandoned (foreclosed home/investment property)
- **1** was an inside home robbery and the person was arrested
- **3** home burglaries occurred in the last few weeks

There are just 3 active burglaries the State Police are investigating at this time. It's the same as always, they are going after gold because gold can be cashed instantaneously and most likely to feed

their drug habit. We have no current suspects. Sgt. Fitzgerald also said that from prior experiences, the suspects and/or the accused, have come from the neighborhood, from surrounding towns and in one case, the suspect was from out of state. So there is no pattern historically speaking. There is no one we can assume is guilty or involved. It all seems to be random. When the burglaries were plotted on a map of Millstone, Sgt. Fitzgerald said they cover the whole township and there is no definitive pattern that the NJSP can establish at this point in time.

Sgt. Fitzgerald provided a summary of recent crime statistics in Millstone.

- **It's a safe town.**
- **There is very little violence in this town.**
- **The only assaults we have seen are husband wife and/or young adults fighting.**
- **There were no random acts of violence reported in the past 12 months.**
- **There were no sexual assaults reported in the past 12 months.**

It seems to be going along as normal and in reality, there's been a reduction in home burglaries this year from last year."

Sgt. Fitzgerald said that the recent three burglaries actively under investigation were all done in the daytime with the occupants not home at the time. In these instances, the points of entries were a sliding glass door pried open and a glass window to the back door. Sgt. Fitzgerald stated that historically in Millstone as well as across the nation, the weakest point of entry for a home is a sliding glass door. Sgt. Fitzgerald recommends placing a two-by-four piece of wood in the sliding glass door track. He also suggested that if you have an alarm, you may wish to consider a shatterproof glass option where the sound of glass shattering activates the alarm. It's too early to state this is a crime spree. We are investigating at this time. Don't be afraid call the (Police) station if you think something is suspicious. If you see a vehicle that looks suspicious, jot down the license plate number. Both Detective Fitzgerald and Diogati wanted to assure residents that NJ State Troopers are constantly in Millstone. They also noted that it is very hard to catch a burglary in the act. If a Trooper were to see a car in the driveway, they wouldn't know if that car belongs there or not because they are not residents. Both Troopers reiterated the notion of neighbors watching and noting anything they may see as suspicious or out of the ordinary at that particular house or at that particular time of day.

SAFETY TIPS:

- Sign up for the Millstone Township DO NOT SOLICIT REGISTRY
- Consider purchasing an alarm for your home
- If you have an alarm at your home, turn it on
- Consider purchasing motion sensor lights for your home
- Check with your alarm company to see they have your most updated contact information
- Lock your doors (car/home)
- Do not leave keys (car/home) in your car
- Place a lock bar or a 2x4 in the track of sliding glass doors
- Take photos of your unique items to assist in identification process if necessary (especially noted was gold jewelry)
- If you need to call the police, clearly state that your residence is in Millstone Township, Monmouth County
- If you see a car you do not recognize in your neighborhood, write down the license plate number and a brief description of the vehicle
- If you think you see something that may be suspicious or out of the ordinary, call the NJ State Police Hamilton station at 609-584-5000.

M/Kinsey opens to the public:

1. Billy Hanson - 3 Penn Elmer Drive - states he hears that there have been 6 break-in in the past 6 month how many have there been in the past month, he hears 3 within 3 weeks and 2 in one day.
2. Ravi Gupta - 7 Lahaway Creek Court - speaks about a recent burglary at his home and that he has taken all the precautions that Sgt. Fitzgerald has spoke about and still his home was

broken into. He also questioned the response time of the NJSP. Sgt. Fitzgerlad stated that one of the problems was the NJSP were dispatched to Upper Freehold and not Millstone Township.

3. Neeta Gupta - 7 Lahaway Creek Court - asks if the police have determined that the same person has not committed the break-ins in the three homes that have been burglarized; and also states that it's creepy that someone was in her home.
 4. Danny Intramin - * Greentree Drive - asks how do the NJSP work with other towns. M/Kinsey & the Township Committee thank Detective Sgt. Fitzgerald and Det. Diodati for coming to tonight's meeting.
- One last question - Catherine Plutino from the Drug Alliance asks the Detective how they go about getting a representative from the NJSP to come to a Drug Alliance meeting.

PROCLAMATIONS:

- *Designating the Month of October in the Township of Millstone as Domestic Violence Awareness Month*

WHEREAS, *Home should be a place of warmth, unconditional love, tranquility; and*
WHEREAS, *the crime of domestic violence violates an individual's privacy and dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse including abuse to children and elderly; and*
WHEREAS, *the problems of domestic violence are not confined to any group of people, but cut across all economic, racial and societal barriers, and are supported by societal indifference; and*

WHEREAS, *the impact of domestic violence is wide ranging, directly affecting Individuals and society as whole, here in the community, throughout the United States and the world; and*
WHEREAS, *battered women have been in the forefront of efforts to bring peace and equality to the home.*

NOW THEREFORE, *I, Bob Kinsey, Mayor of the Township of Millstone, in recognition of the important work done by domestic violence programs, do hereby proclaim the month of October to be Millstone Township Domestic Violence Awareness Month and urge all citizens to actively participate in the scheduled activities and programs to work toward improving victim safety and holding perpetrators of domestic abuse accountable for their actions against individual victims and our society as a whole.*

Proclaimed this the 7st day of October 2015.

Bob Kinsey, Mayor

- *National Breast Cancer Awareness Month*

WHEREAS, *for more than 25 years, National Breast Cancer Awareness Month has been time to reaffirm our commitment to fighting breast cancer and to remind ourselves of the importance of prevention and early detection; and*

WHEREAS, *Breast Cancer remains one of the most frequently diagnosed cancers among American women and despite remarkable advances in treatment and prevention, it remains the second leading cause of cancer death. This year alone, it is estimated that more than 230,000 U.S. women as well as 2,300 men each year will be diagnosed with breast cancer and 40,000 will die of the disease; and*

WHEREAS, *regular mammography screening can help lower breast cancer mortality by finding breast cancer early, when the chance of successful treatment is best; and*

WHEREAS, *if 90 percent of women 40 and older received breast cancer screening, 3,700 lives would be saved each year. Costs, even moderate co-pays, deter many patients from receiving*

these important screenings. Under the Affordable Care Act, women's preventive health care – such as mammograms and screenings for cervical cancer – is covered with no co-pays or other out-of-pocket costs; and

***WHEREAS**, in addition to regular mammography screening, there are steps that women can take that may help reduce their risk of developing breast cancer. Women should talk with their doctor about their personal risk for breast cancer; and*

***WHEREAS**, the Affordable Care Act is also helping women who are going or have gone through costly breast cancer treatment. Beginning in 2014, it will be illegal for insurance companies to discriminate against anyone with a pre-existing condition.*

***WHEREAS**, these changes are making real differences in the lives of American women and families. Prevention, coupled with continued research, will help save more lives and improve the quality of life for all of us touched by breast cancer.*

***NOW, THEREFORE**, I, Bob Kinsey, Mayor of the Township of Millstone, join leaders around the country in recognizing the Month of October 2015 as **NATIONAL BREAST CANCER AWARENESS MONTH** and declaring it to be so in Millstone Township, and urge all women and their families to get the facts about mammography and breast cancer.*

Proclaimed, this the 7th day of October 2015.

Bob Kinsey, Mayor

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 15-162 Payment of Vouchers
- 15-163 Resolution Authorizing The Township of Millstone to Participate in Intra-County Mutual Aid and Assistance Agreements with Participating Units in the County of Monmouth
- 15-164 Resolution Authorizing Amendment to the Shared Services Defense Agreement
- 15-165 Resolution Amending Resolutions No. 15-48 And No. 15-72, Which Awarded Contract for the Salt Mixture and Special Rock Salt Mixture as per Monmouth County Contract F-157-2014
- 15-166 Resolution Amending Resolution No. 15-29 Adopting Cash Management Plan
- 15-167 Resolution Amending Resolution No. 15-31 Establishing Official Depositories for the Township of Millstone
- 15-168 Resolution Rejecting Bids Re: Collection and Removable of Residential Recyclable Materials and Exercising Option Under Existing Contract
- 15-169 Resolution of the Township of Millstone to County Home Funding Provided to the Affordable Housing Alliance
- 15-170 Resolution Authorizing Acceptance of Replacement Maintenance Irrevocable Standby Letter of Credit for Shelly's School for Dogs (Burnt Tavern Road Holding Co., LLC), Block 57, Lot 33, Site Plan No. Z09-01
- 15-171 Resolution Awarding Contract for Conover Road Sinkhole and Pullen Drive Retention Basin Outfall Structures

Motion to adopt, Moved C/Grbelja, Second M/Kinsey. Committee Discussion: None

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

APPLICATION FOR A TRAILER PERMITS:

1. WAWA Inc., has applied to and received approval from the Zoning Officer for two (2) Trailer Permits (1- Sales/Construction Trailer and 1- Restroom Trailer) both to be located at 548 Monmouth Road/ County Route 537.

Motion to approve, Moved C/Kuczinski, Second C/Dorfman. ©

APPLICATION FOR A RAFFLE LICENSE:

1. Standardbred Retirement Foundation, Off-Premise Merchandise Raffle scheduled to be held at 353 Sweetmans Lane on December 15, 2015.

Motion to approve, Moved C/Kuczinski, Second C/Grbelja. ©

NEW BUSINESS:

Best Practices Check List - Annette Murphy, Township CFO, reported that Millstone will receive 100% of the final 5% State Aid allotment based on their excellent score on the New Jersey Department of Community Affairs' Best Practices survey. In 2014, Millstone Township scored an 86% on the test. M/Kinsey defined the final 5% State Aid as zero dollars. The only thing we get from the State is \$821,000 but that is the EGRT, the Energy Gross Receipts Tax money — that is our money anyway. The utility companies in the past used to collect money and remit it to the municipalities but the State got themselves in the middle as the middleman they, little by little, peeled off some for themselves. M/Kinsey described the fact that in the past, Millstone was getting about \$1.2 million in EGRT but then the amount the municipality received went back to the 2007 levels. He said the EGRT is included under the umbrella of State Aid but it really isn't State Aid because it is the municipalities money. We get nothing from the State of New Jersey other than what is due us (EGRT) and even in that case, we don't get 100% of what we are entitled to. In the meantime we have the obligation and the good fortune to go through process with the Best Practices to prove to the State that we should get 100% of the zero dollars we should be getting. Doing the right things even though we get nothing for it. Governor Christie began this Best Practices Initiative (BPI) in 2010 as part of the Tool Kit proposals for the purpose of limiting property tax increases and managing within the two percent cap law. The BPI requires mayors, town administrators and chief financial officers to respond to a questionnaire with 50 yes or no questions related to best practices; measuring municipalities in a range of areas including finances, administration, personnel, public safety, utilities and other areas. The Inventory encourages municipalities to embrace practices that promote financial accountability, sound management and transparency.

The layout of the template is 50 questions that are worth two points each. This year there were five new questions that replaced five old questions. Towns that do not score above 80 percent could be in jeopardy of losing between one to five percent of their State Aid.

PRIVILEGE OF THE FLOOR:

Mayor Kinsey opens the meeting to the public at 8:58 pm.

No Public Comment

Mayor Kinsey closes the meeting to the public at 8:58 pm.

COMMENTS FROM THE DAIS:

C/Grbelja states that the Monmouth County Agricultural Board has requested from the township a letter of support for the three properties in the township for preservation.

M/Kinsey states there was a mistake in this month's newsletter regarding basketball - draft night for boys will take place on October 28 and not October 18 as stated. Fall Brush dates this Saturday, October 10, 2018 through Saturday November 14, 2015, from 8am - 1pm at 15 Baird Road across from Wagner Farm Park. The brush drop off is limited to township residents, if you will be having a landscaper drop off your brush please make sure and get a voucher from the Clerk's Office. The Harvest Fest will take place on Saturday, October 17, 2015 from 12:30pm-3:30pm at the Thomas Baird House. The Halloween Parade will take place on Sunday, October 25, 2015 coordinated by the Millstone Township Fire Company Ladies' Auxiliary. Line Up and Registration begins at 1:45 pm and parade starts promptly at 2:00pm.

Motion to adjourn: Moved C/Grbelja, Second C/Dorfman. © Time Out 9:05 pm.

Tapes of the meeting are available in the Municipal Clerks Office.

October 7, 2015 minutes approved at a Township Committee meeting held on November 4, 2015.

Maria Dellasala, RMC
Municipal Clerk
Millstone Township